

# **Table Host Information**

THANK YOU for being a Table Host at Greater Mankato Area United Way's 9<sup>th</sup> annual Women with Heart luncheon, presented by Pioneer Bank!

Wednesday, August 1, 2018 11:30 AM – 1 PM Verizon Center Grand Hall

Expected attendees: 500+ women of all ages from across the region

# **Keynote Speaker**

We are thrilled to welcome keynote speaker Melanie VanRoekel! You will not want to miss Melanie's presentation on inclusion and acceptance. Read more about Melanie on the following page.

#### Menu

Chicken Diana (Gluten Free); red-skinned mashed potatoes; vegetable; dinner rolls; cookie Vegetarian meal: Ravioli; vegetable; dinner rolls; cookie

We cannot accommodate dietary requests the day of the event, so please encourage guests to report any needs they may have by July 23.

### **Invitations**

RSVP by July 23. Printed invitations/RSVP cards are available for pick up at the Greater Mankato Area United Way office (127 S. 2<sup>nd</sup> St. #190, Mankato). We will send Table Hosts the pdf version of the invite. You can also share <u>the Facebook event!</u>

# **Cost & Sponsorships**

Tables seat 8. Individual tickets are \$25 each. A table of 8 is \$200. Sponsorships at the \$1,000 and \$500 levels are still available.

# **Payment Options**

Choose what works best for you.

- You can purchase the table/half-table yourself (online/by phone/invoice).
  - o To pay online: MankatoUnitedWay.org/women-heart
  - Table Host Tip: If you purchase your guests' seats, consider requesting that they pledge \$25 or more to United Way!
- You can invite the guests to your table and have them purchase their own tickets (online/by phone/invoice/check). If they use the online registration form, there is a place to enter their Table Host's name.

Greater Mankato Area United Way 127 S. 2<sup>nd</sup> St. #190 | Mankato, MN 56001 507-345-4551 | LauraM@mankatounitedway.org

#### **Event Check-In**

Please have your guests sign their name to the check-in sheet AT YOUR TABLE. To keep things as efficient as possible the day of the event, guests can go directly to their table and do not need to stop at a main registration area, unless they want to pay at that time. We will have volunteer ushers to escort guests to their tables, as well as maps around the room.

### Pledging at the Event

Women with Heart is the first pledging event for Greater Mankato Area United Way's 2019 campaign, benefiting 53 essential regional programs and ensuring our region stays strong through Basic Needs, Health and Education. These programs serve over 50,000 people. The women at Women with Heart play a tremendous role in helping us reach our campaign goal!

We will have envelopes at each table with guest names. We ask you as Table Host to pass out these envelopes to your guests as they arrive. During the program, we will ask women to make their annual pledge to United Way and will give them time to fill out their pledge form. Committee members will come to your table to pick up the forms.

### **Door Prizes & Grand Prize**

Thank you to our grand prize donor, Exclusively Diamonds! The grand prize will be drawn from completed pledge forms. We will draw for more than a dozen door prizes throughout the luncheon, generously donated by local companies!

### **Parking**

There will be free parking in the Civic Center Ramp. There is also parking in the parking ramps on Hickory Street and Walnut Street, which charge \$3 to park. Handicapped parking is available in designated areas. Visit the Verizon Center webpage for more information.

# Meet Our Keynote Speaker: Melanie VanRoekel

Melanie describes herself as a recovering CFO, and she is now best known for being her son Caden's mom and advocate. Her true passion is advocating for individuals with intellectual and developmental disabilities. Melanie was appointed to the State of Minnesota Special Education Advisory Panel in 2017 and will be the Vice Chair for the 2018/2019 school year. In addition, she is on the Special Education Advisory Council for ISD77. Melanie is the incoming board Chair for the Mankato Area Foundation and a board member for LEEP.

In addition to being Caden's mom, she is proud mom to daughters Cameron and Kendall, stepmom to Taylor and Garrett, wife to Steve, daughter, sister, friend, mentor, philanthropist, community volunteer and an MS warrior.

